

Partner Information Sheet International Office

June 2016

General information	
Full legal name local language:	Hogeschool Utrecht
Full legal name in English:	HU University of Applied Sciences Utrecht
Erasmus code:	NL Utrecht24
International website:	www.international.hu.nl
Institution's website:	www.hu.nl
Email for exchange agreements:	contractmanagement@hu.nl
Telephone number International Office:	+31 (0)88 481 81 81
Postal address International Office:	P.O. Box 13102 3507 LC Utrecht The Netherlands
Visiting/courier address International Office:	Oudenoord 340 3513 EX Utrecht The Netherlands
Head International Office:	Mr. Sjoerd Bosgra
Incoming exchange students	
Email:	exchange@hu.nl
Information and enrolment for exchange students:	Go to http://www.international.hu.nl and select 'Exchange Programmes for exchange students' → 'Exchange programmes'
Deadlines for exchange application:	Fall semester: 1 May Spring semester: 1 November
Application procedure:	Go to www.international.hu.nl and select 'Exchange Programmes for exchange students' → 'Application procedure' <ul style="list-style-type: none"> • Applications will only be accepted if preceded by a nomination email from the partner university. • We only accept online applications. We no longer accept paper applications or applications sent by email.
Semester dates (including exam sessions):	Fall semester: start of September until the end of January Spring semester: start of February until the end of June
Orientation day/week:	Fall semester: the Friday prior to the 1 st week of September Spring Semester: the Friday prior to the 1 st week of February
ECTS credits:	Academic year: 60 ECTS, semester: 30 ECTS
Language of instruction exchange programmes:	English
Possibility of attending courses at different departments:	No
Do you offer a language course for incoming students? What are the costs? Can students obtain credits/ECTS?	Yes, HU offers all students a course 'Dutch for beginners'. This course is free of charge (excluding study materials) and is worth 5 ECTS.
Approximate monthly costs for: <ul style="list-style-type: none"> • Accommodation • Study material/books • Food/drinks • Transport 	<ul style="list-style-type: none"> • between € 375 - € 655 per month • € 75 • € 150 • € 100
Facilities for students with special needs:	Students with special needs are entitled to request certain facilities and modifications. For example HU offers the following facilities: <ul style="list-style-type: none"> • Digital programmes such as Kurzweil (for students with dyslexia) • Restroom • Educational psychologist
Nearest airports:	Schiphol Airport (Amsterdam) – direct train from Schiphol to Utrecht Central Station (30 minutes)
Other useful information or websites for incoming students:	Mentor/buddy programme available through student organizations ESN Utrecht and Buddy Go Dutch .

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Housing for exchange, master and non-EEA degree students	
Email:	io@hu.nl
Information housing procedure:	HU has an agreement with SSH Short Stay , a local housing corporation that reserves a (limited!) range of temporary furnished rooms especially for international students. For more information go to www.international.hu.nl and select 'Practical Information' → 'Housing'
Deadlines for housing application:	As soon as possible after your application to HU. SSH Short Stay handles a 'first in first serve' policy.
Housing costs:	Mediation fee SSH Short Stay: € 175 Rental fees are between € 375 - € 655 per month per month and include utilities (water, heating, electricity).
Visa	
Email:	io@hu.nl
Information visa procedure:	Go to www.international.hu.nl and select 'Practical Information' → 'Immigration'
Admissions (Bachelor's degree)	
Email:	io@hu.nl
Information and application form for degree students:	Go to www.international.hu.nl and select 'Study at HU' → 'How to apply'
Outgoing exchange students from HU University of Applied Sciences Utrecht	
Email:	exchange@hu.nl
Original transcript of records from our students spending a semester with you can be sent to:	HU University of Applied Sciences Utrecht International Office Ms. Floor Mullen Oudenoord 340 3513 EX Utrecht The Netherlands