**Karlstad University International Staff Exchange Week 8th – 12th May 2017**

**Application Form**

|  |  |
| --- | --- |
| 1. Personal Details
 |  |
| Name: |  |
| University:  |  |
| Position and Department: |  |
| Please provide a brief description of your responsibilities: |  |

|  |  |
| --- | --- |
| 1. Contact Details
 |  |
| Telephone: |  |
| Email: |  |

|  |  |
| --- | --- |
| 1. Assistance
 |  |
| Dietary Requirements (e.g. Vegetarian, Gluten Free): |  |
| Additional Requirements: |  |

|  |  |
| --- | --- |
| 1. Job Shadowing
 |  |
| What area of the University would you be interested in job shadowing: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Signed: |  | Date: |  |

Please email completed form to candida.skinner@kau.se no later than **6th March 2017**

Prior to the Week we would like distribute a list of participants, their position and University to all participants, if you do not wish your details to be included please let us know.